UNIVERSITY OF PESHAWAR

SITUATION VACANT

Applications are invited from Pakistani citizens on prescribed forms available from the Reception Counter of the University of Peshawar OR the University website www.uop.edu.pk/jobs, for the project "Strengthening of University of Peshawar" for the following positions purely on contract basis initially for a period of one year.

1. Deputy Manager Systems (Pay Rs. 115,000/- Systems/Databases BPS-18) (One)

Academic Qualifications:
Essential: Masters or Bachelor's (4 Years) Degree in Software Engineering / Computer Science/IT discipline from HEC recognised university.
Desirable: RedHat Certified along with the skills to apply updates patches and other OS configuration, Installing and configuring new hardware and software, Oracle PeopleSoft/E-Business Suit Systems Administration.
Professional Experience:
Essential: 4-5 years' relevant professional experience as Systems / Database Administration.
Desirable: Hands-on experience on Oracle Databases, Oracle Applications, Oracle WebLogic/Application Server Administration, Setting up Application/ Database Security, SAN Management, Virtualization.

2. Deputy Manager EBS (Pay Rs. 115,000/- Functional BPS-18) (One)

Academic Qualifications:
Essential: Masters or Bachelor's (4 years) Degree in Accounting, Finance, and Commerce, Business Administration from HEC recognised university.
Desirable: IT Diploma.
Professional Experience:
Essentials: 4-5 years relevant Professional experience (Experience in ERP Solutions).
Desirable: Functional Knowledge/Experience in Oracle E-Business Suite (Oracle Financial/Supply Chain/Grants) Implementations.

3. Deputy Manager EBS (Pay Rs. 115,000/- Technical BPS-18) (One)

Academic Qualifications:
Essential: Masters or Bachelor's (4 Years) Degree in Software Engineering / Computer Science/IT discipline from HEC recognised university.
Desirable: Oracle Certified Professional, Oracle Financials, Grants, and Supply Chain Functional/Technical Knowledge.
Professional Experience:
Essential: 4-5 years' relevant professional experience as Software Engineer/Developer in ERP Solutions Support/Implementation.
Desirable: Experience in Oracle E-Business Suite, in-depth knowledge of Oracle Developer Suite & Report Builder, Web Services, Application Designer, XML Publisher.

4. Deputy Manager CMS (Pay Rs. 115,000/- Admissions (RTTM/Reporting), Student Financials/Financial Aid, Academics (Student Records/GradeBook/Academic Adv) BPS-18) (Three)

Academic Qualifications:
Essential: Masters or Bachelor's (4 Years) Degree in Software Engineering / Computer Science/IT discipline from HEC recognized university.
Desirable: Oracle People Tools Certified, Oracle PeopleSoft Campus Management Solution Functional/Technical Knowledge.
Professional Experience:
Essential: 4-5 years' relevant professional experience as Software Engineer/Developer in ERP Solutions Support/Implementation.

Desirable: Experience in Oracle PeopleSoft CMS, People Tools, IScript, Web Services, Application Designer, Data Mover, Excel to CI, and XML Publisher.

5. Assistant Project Manager/Project Coordinator (Pay Rs. 53,704/- PBS-17) (One)

Academic Qualifications:
Essential: MBA / BBA (4 years) / Project Management.
Desirable: Essential knowledge of Project Management, Diploma in Information Technology.
Professional Experience:
Essential: Minimum 4 years professional experience as Project Coordinator or Executive officer in ERP implementation/support.
Desirable: Knowledge of controlling project work, coordinating project schedules, activities, resources, equipment, and task assignments and follow-up.

6. CMS Office Assistant(Pay Rs. 36,735/- BPS-16) (one)

Academic Qualifications:
Four-Year Bachelor Degree in Computer Science/IT/Software Engineering/Management sciences from HEC recognised university.
Professional Experience:
The candidate must be proficient in Microsoft Office and Microsoft Visio.

Screening test (written) for the post of **CMS Office Assistant (BPS-16)** will be held on**15th March, 2018 10:00 AM** at **Convocation Hall**, Main Administration Block University of Peshawar.

No separate call letters for screening test will be issued.
Candidates are required to submit their application forms along with photocopies of complete documents duly attested i.e. one recent passport size photograph, National Identity Card (NADRA), Educational Testimonials, Domicile and Experience/Service Certificates etc. with a Bank Receipt/ Draft (non-refundable) (Account No. 6290-2, National Bank of Pakistan, University Campus Branch) of Rs. 2000/- for the posts of BPS 17 &18 and RS 1000/- for the post of BPS-16, in favor of the Treasurer, University of Peshawar and should reach the Directorate of Planning and Development, University of Peshawar, **on or before 28th February, 2018.**

Note:

- Relevancy of the degree will be determined by the Scrutiny Committee
- In-service candidates should apply through proper channel. They must submit No Objection Certificate (s) from the concerned departments/institutions along with the application forms.
- Incomplete applications and those received after due date shall not be entertained.
- Errors, if any, are liable to rectification by the University

Director

Planning & Development

University of Peshawar