

## **Contract for Financial Assistance under National Research Program for Universities (NRPU)**

Whereas the Higher Education Commission, subsequently referred to as the "Commission" has agreed to grant a financial assistance to (Name of PI & Unvi. address) -----

-----subsequently referred to at the '**Party**' for the **project entitled** “-----

**Now it is mutually agreed as follows that:**

1. The Party is a full-time regular faculty member (BPS or TTS) of the university/DAI and/or Party is on contact not less than project life and that Party is not an adjunct professor or other.
2. The Party will not conduct any foreign/abroad visits utilizing funds released under the project of NRPU.
3. The Party is not executing or submitted for consideration more than two projects simultaneously under NRPU of HEC.
4. The Party is not executing any NRPU project that is delayed by three (03) years.
5. The Party has already taken clearance from Institutional Ethical Review Committee (if required).
6. The party shall carry out necessary revisions/amendments as suggested by evaluator(s) before execution of the projects.
7. Provisional award letter is acceptable and Party would execute project as per term and conditions in letter & spirit.
8. The grant received by the Party from the Commission will be exclusively utilized for the project strictly in accordance with the approved plan.
9. Any deviation in the approved plan, i.e. arrangement for supervision/ execution of the project or in the approved technical program shall require the prior approval of the Commission.
10. If Party intend to go abroad, or leave university for any reason, Party should inform HEC prior to departure, and Party have to nominate substitute for the period of his/her absence with a plan of activities of project to be carried out in his absence by the nominee/substitute.
11. No project would be shifted from one university/DAI to another without provision of NOC of both universities/DAI(s), Party and Co-PI. In case of any conflict, Party has to refund whole released amount to the HEC. Party him/her self is responsible for completion/ settle down of any project under NRPU.
12. Subject project is genuinely novel and that there is no plagiarized material including self-plagiarism.
13. No portion of this project has already been submitted by the Party for funding and/or been funded to Party by any funding agency and/or by HEC.

14. Party has never been blacklisted by HEC.
15. Machine (s), equipment(s), apparatus demanded for the subject project is/are not available in the University / Institute.
16. Any discovery made, patent and/or license obtained based on the research carried out with this grant will be in the name of the Commission and any income accruing there from, will be shared by the Commission and the Party according to a formula to be established by the Commission.
17. Any other income accruing there from any of the component of the project would be returned back to HEC before closure of the project and same cannot be used in any of the project activity.
18. In all publications, reports or presentations concerning the project, the support provided by the Commission will be duly acknowledged by the Party.
19. The Party must keep the HEC properly informed about any applications of the results obtained.
20. Host University/DAI will provide complete support for the establishment & operation of this project, and also provide other facilities necessary for the project including land, building, space, laboratories, machinery, equipment, transport, amenities including utilities and other services throughout the life cycle of this project.
21. The financial Assistance will be for a total amount of Rs. \_\_\_\_\_/- (as per award letter) over a period of \_\_\_\_\_ months (as per award letter).
22. The assistance will be given to the Party in installments as shown below:
 

<b>1st Installment</b>	<b>Rs. _____ /- (as per award letter)</b>
2nd Installment	Rs. _____
3rd Installment	Rs. _____
23. The project funds shall be maintained in a separate account to be operated jointly by the Party & Vice Chancellor/Rector/Treasurer/Accounts Officer (in case of Centers) and all payments will be made by observing all codal formalities.
24. All purchases will be made as per prescribed rules of the Government/University where the project is located.
25. The expenditure incurred from the grant will also be subject to periodical audit by the Commission and the Party shall produce the books of accounts to the persons(s) appointed for this purpose by the Commission.
26. Machines, equipment, apparatus or any other thing purchased out of the grant given by the Commission will remain the property of the Commission, or with the permission of the Commission, the University where the project is located.
27. Three annual progress reports with expenditure statement (3 copies) duly countersigned by Resident Auditor/Treasurer of the University/DAI etc. will be submitted by the Party to the Commission within fifteen days of the completion of each year in accordance with the instructions issued from time to time by the Commission to the Party.
28. The Commission shall have the right to evaluate the progress of research/ investigation/work done by the party through an evaluation Committee of experts/ reviewers/Independent reviewer/ expert to be appointed by the Commission for this purpose. This evaluation may include on-site inspections also.
29. The release of the subsequent year award/next installment will be tied up with the satisfactory recommendations/approval of the Annual Progress Report by the expert/reviewer/committee of experts/ reviewers.
30. The Project(s) will be cancelled, if Party is not following the terms & conditions laid down by HEC and Party has to refund whole released amount to the HEC.

In witness hereof, I/we \_\_\_\_\_ put my/our signature(s) here below on the \_\_\_\_\_ day of \_\_\_\_\_.

**Signature of the Party**

**Signature of the Vice-Chancellor /  
Institutional Head with Official Stamp**

Name:

Dated:

Designation:

Dated:

**Signature**

**Higher Education Commission**

Dated: