

**APPLICATION FOR GRANT OF HOUSE SUBSIDY/REQUISITION ALLOWANCE FORM**  
**UNIVERSITY OF PESHAWAR**

1	Name of Applicant	
2	Father name	
3	Husband name (if applicable)	
4	Wife name (if applicable)	
5	Husband occupation (if applicable)	
6	Present posting of the applicant	
7	Nature of the post(Gazetted or non-gazetted)	
8	House No. and location	
9	Affidavit regarding self occupancy/requisition on stamp paper (Rs.30)	
10	Phone No. office/residence	
11	Sole ownership (inteqal or registry)	
12	Cost of land and limit certificate	
13	Pay Roll/Pay slip	
14	Entitlement	
15	Photocopy of approved site plan	
16	I do hereby solemnly confirm and verify that the contents of the above application are true and correct to the best of my knowledge and belief and that I have concealed nothing	
17	I know that in the event of making willful miss-presentation of facts I shall be liable to the proceeding against under the University of Peshawar Employees Efficiency and Discipline Statutes-1977	
18	<p><b>Name:</b> _____</p> <p><b>Signature:</b> _____</p> <p><b>Designation:</b> _____</p> <p><b>Institute/Department/College:</b> _____</p> <p align="center"><b>Dated</b> _____</p>	

Countersigned by

Head of the Department/Institution

**UNIVERSITY OF PESHAWAR**

**OVER & ABOVE CERTIFICATE**

I, \_\_\_\_\_ hereby undertake that I shall pay the amount over and above to my entitlement to Mr./Ms \_\_\_\_\_ owner of the requisition house occupied by me.

Name of Employee \_\_\_\_\_

Singature \_\_\_\_\_

Designation \_\_\_\_\_ BPS \_\_\_\_\_

Department/Section \_\_\_\_\_

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**UNIVERISTY OF PESAHAWAR**

**WILLINGNESS CERTIFICATE**

It is hereby declared that I am willing to rent out my house No. \_\_\_\_\_ situated at \_\_\_\_\_ on monthly rent of Rs. \_\_\_\_\_ for a period of one year with effect from \_\_\_\_\_ to \_\_\_\_\_

Signature of owner of the house \_\_\_\_\_

Name : \_\_\_\_\_

Father Name \_\_\_\_\_

Address: \_\_\_\_\_

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**To Whom It May Concern**

I hereby undertake that my spouse namely Mr/Ms \_\_\_\_\_ is not an employee of the University of Peshawar or any other Government/Semi Government Institution / Organization.

Name of Employee \_\_\_\_\_

Signature \_\_\_\_\_

Designation \_\_\_\_\_ BPS \_\_\_\_\_

Countersigned by

*Head/Principal/Director*

## LEASE AGREEMENT

An agreement made on \_\_\_\_\_ between \_\_\_\_\_ (herein-after called the lessor) of the one part and the University of Peshawar through the Registrar, University of Peshawar (hereinafter called the lessee) of the other part, whereby it is agreed as under:-

1. The Lessor shall grant and the lessee shall grant and the lessee shall accept a lease premises in \_\_\_\_\_ for a period of one year with effect from \_\_\_\_\_ to \_\_\_\_\_ at monthly rent @ Rs. \_\_\_\_\_/-P.M. payable on the expiry of each month. The excess amount if any \_\_\_\_\_ II be payable by the concerned official.
2. The lessee shall enter into the following covenants:-
  - a. to pay all rates and taxes except the urban immovable property tax;
  - b. not to alter the premises without the lessor's consent.
  - c. use the house for residential purposes only.
3. The lessor will enter into the following covenants:-
  - a. to keep the house in repairs;
  - b. to white wash and colour wash every year such as are now white washed or colour washed.
  - c. to paint its wood work every second year.
4. The lessor and the lessee will express by covenants:-
  - a. that they will expressly have the rights and liabilities under the principles provided in section 108 of the transfer of the property Act (1982)
  - b. that the lease will be terminable at the option of the either party after giving one month notice of his intention to do so.
5. The lessee shall agree at the end of the tenance to leave the said fixtures, appurtenances and effects as good state, condition and repair as they are now, reasonable wear and tear and damage by fire or storm excepted.

And it is hereby agreed that the lessee shall have all the produce of the garden/backyard as it become ripe.

In witness whereof the parties have here to under affixed their signatures the days and year above mentioned.

WITNESSES

1. \_\_\_\_\_  
(Name, Sign and full address)

2. \_\_\_\_\_  
(Name, Sign and full address)

LESSOR: \_\_\_\_\_  
(Name & Signature of the owner)

LESSEE: \_\_\_\_\_  
(Name & Signature of concerned official)

COUNTERSIGNED