University of Peshawar

INVITATION FOR E-BIDS Via EPADS

University of Peshawar (UoP) invites Bids through EPADS (E-Pak Acquisition & Disposal System) for Supply, Installation, Customization, and Commissioning of University Management System (CMS/ERP) from eligible bidders registered with FBR for Income Tax, Sales Tax and reflected on Active Tax Payer list of FBR, as well as registered with EPADS. Details of tender, specification, submission, opening and method of evaluation are provided in bidding document.

Activity	Date and Time
Pre-Bid Meeting	24-11-2026 (Venue: Committee Room - II, Main Administration Block, UoP @ 11:00 AM)
Last Date for Submission of Bid Documents	01-12-2026 @ 11:00 AM
Opening of Technical Proposals	01-12-2026 (Venue: Committee Room - II, Main Administration Block, UoP @ 12:00 AM)
Technical Evaluation Period	Within 30 calendar days of Technical Proposal opening
Opening of Financial Proposals	As notified — minimum 7 days' notice to all qualifying bidders
Award of Contract	Within 30 calendar days of completion of financial evaluation
Performance Security Submission	Within 20 calendar days of receipt of the Letter of Award
Contract Signing	Within 30 calendar days of Letter of Award

1. A complete set of Bid Solicitation Documents can be downloaded by interested Bidder from EPADS (https://kp.eprocure.gov.pk), after publication of this advertisement in the newspaper till last day for submission of Bid.
2. Interested bidders shall submit bid(s) by uploading scanned copy of bid(s) on EPADS on or before December 01, 2026 till 11:00 AM (PST). The bidders shall upload all relevant/mandatory documents on EPADS.
3. Electronic Bids (Technical Proposal) will be opened on the same day at 12:00 PM (PST) in Committee Room No. 02.
4. Selection shall be made under the Single Stage — Two Envelope Procedure in accordance with KPPRA Rules 2014.
5. Interested bidders must submit their Bid via E-PADS (Scanned Copy) and original Bid (Hard copy) submitted in two sealed envelopes separately marked as 'Technical Proposal' and 'Financial Proposal' with a single outer envelope, must reach the Office of the Treasurer, University of Peshawar, through registered courier service before the closing time and date mentioned above.
6. The bidders who failed to submit their bids through both (soft and hard) shall be declared non-responsive and their bids shall not be considered for evaluation.
7. Bids received through hand/fax/telephone/email would not be entertained.
8. Any bidders who submit fake or forged documents or information shall stand non-responsive.
9. In case of deviation or change between the hard and soft copies of the bid, the bid shall be deemed rejected and non-responsive.

10. The bid security of Rs.200,000/- (Rupees Two Hundred Thousand Only) in the shape of CDR, or any other shape acceptable under KPPRA Act and Rules, from any scheduled bank in Pakistan in favour of Treasurer, University of Peshawar, must be attached, with the Financial Proposal and scanned copy to be uploaded on EPADS, and the original shall be submitted in a sealed envelope along with the Financial Proposal. In addition, an affidavit must be submitted along with the Technical Proposal stating that bid security has been placed in the Financial Proposal. Otherwise, the Technical Proposal will be considered non-responsive and will be returned to the bidder after being examined by the procurement committee.
11. Original CDR/ Bid Security must be submitted to the office of the Treasurer/Procurement Section University of Peshawar on or before 01.12.2026 at 11:00 AM (PST). If the original Bid Security/CDR does not reach the aforementioned office by the closing date & time, the bid will be rejected
12. The Bid accompanied by Pay Order (PO) shall be rejected.
13. The UoP reserves the right to reject any or all bids without assigning any reason, in accordance with KPPRA Rules 2014.
14. This Invitation to Bid (ITB) is also available on the following websites: http://www.kppra.gov.pk and www.uop.edu.pk.

Treasurer, University of Peshawar
Email: cms@uop.edu.pk | Telephone: 091-9216701

I. INTRODUCTION:

UoP invites bids from the eligible bidders through EPADS for Supply, Installation, Customization, and Commissioning of University Management System (CMS/ERP). Open Competitive bidding under rule 6(2) (b) "*Single Stage Two Envelopes*" bidding procedures of Khyber Pakhtunkhwa Public Procurement Regulatory Authority KPPRA Rules 2014.

Description	Dates
Last date and time for Bid submission	01-12-2026 at 11:00 AM
Bid Security	Rs-200,000/-

II. INSTRUCTIONS TO BIDDERS:

1) This Bidding procedure will be conducted in light of Khyber Pakhtunkhwa Public Procurement Regulatory Authority (KPPRA) Act, and Rules made there-under along with Standard Bidding Documents of UOP.
2) Any bid received after the deadline for submission of bids will not be entertained and shall be returned unopened to the Bidder.
3) All the bidders are required to provide annexure wise complete requisite documents with page marking for their Technical Evaluation / Qualification as prescribed under the rules.
4) The bid should be complete in all respect and must be signed & stamped by the bidder.
5) The Bidder may after its submission withdraw its bid prior to the expiry of the deadline prescribed for submission of bids. Withdrawn bids will be returned unopened to the Bidders.
6) Any bid not received as per terms and conditions laid down in this document are liable to be ignored. No offer shall be considered if:
    a) Received without bid security/CDR;
    b) Received after the date and time fixed for bid submission;
    c) The tender document and the bid are unsigned;
    d) The offer is ambiguous;
    e) The offer is conditional;
    f) The offer is from blacklisted firm;
    g) Bid must be typed, handwritten contents shall not be accepted;
    h) Bid found in violation of condition mentioned in tender notice or SBDs.
7) Usage of correction fluid and corrections are strictly prohibited unless duly signed and Stamped
8) No erasing / cutting etc. shall be allowed on the offer; such erasing/cutting etc. will lead to rejection of offer.
9) The bidder submitting bid in the name different from his own will be summarily rejected.
10) Any direct or indirect effort by a bidding firm to influence the committee during the process of selection of a bidder or award of contract, shall lead to rejection of its bid.

III. ELIGIBILITY CRITERIA:

Bidders must give compliance to the below-mentioned clauses as these are mandatory to being eligible for the bidding process. Relevant certificates must be attached.

- The bidder must be registered with Income Tax / Sales Tax Department, reflected as Active Tax Payer on the list of FBR.NTN and for services KNTN.
- The bidder shall provide an undertaking on stamp paper that the bidder has not

been declared blacklisted by any Government/Semi-Government institutions.

- Bidders shall not be eligible to bid if they are under a declaration of ineligibility for corrupt and fraudulent practices issued by any government organization in accordance with the Section 44(1) KPPP Rules 2014.
- The bidder must have a functional Local office in Peshawar.

IV. GENERAL CONDITIONS:

a. Alternative bid via single bid shall not be considered and shall be rejected.
b. If a bid is not substantially responsive, it will be rejected for the said biding.
c. UoP may accept or reject any or all of the bids under Rule 47 of KPPPRA Rules, 2014.

V. BID SECURITY

Bid Security from the account of the firm/bidder/contractor, amounting to Rs.200,000/- in shape of Call Deposit Receipt (refundable) drawn in favor of "Treasurer University of Peshawar" shall be submitted along with bid.

The bid security may be forfeited:

a. If a Bidder withdraws its bid during the period of bid validity specified by the Bidder on the Bid Form; or
b. In the case of a successful Bidder, if the Bidder fails to sign the contract
c. If a successful Bidder unable to supply the items after issuance of three (03) reminders, order will be placed to the next lowest bidder.

VI. BID VALIDITY:

a. The bids should be valid for a period of 120 Days from the date of opening.
b. In exceptional circumstances, after recording the reasons, UoP may solicit the Bidder's consent to an extension of the period of validity. The reasons shall be recorded in writing. The request and the responses thereto shall also be made in writing.
c. The bid security provided shall also be suitably extended.
d. A Bidder may refuse the request without forfeiting its bid security.
e. A Bidder granting the request will not be required nor permitted to modify its bid, except as provided in the bidding document.

VII. Award of Contract

Contracts shall be confirmed through a written agreement signed by the successful bidder and University of Peshawar duly attested by the Oath Commissioner/Notary Public.

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